Harlowton City Ordinance Committee Minutes

July 13, 2021

Harlowton City Library Conference Room

6:00PM

**Minutes:** Minutes from the June 22, 2021 Ordinance Committee meeting were approved as written.

**Public Comment:** There was no public comment.

**Updates on Previous Meeting Agenda Points:**

Discussion took place regarding the Chief Joseph Park stay-limit ordinance and how it needed to be posted in the newspaper.

City Attorney Karen Hammel is still going through the fire pit ordinance.

Discussion took place regarding recreational Marijuana legalization in Montana. Medical marijuana laws would stay same. Jack stated that the County would follow whatever the state ruling is. Paul asked if an ordinance would need to be created for those wishing to open a medical dispensary in town would need a license similar to those who sell liquor in town.

Discussion took place regarding if a separate ordinance would be needed for medical marijuana and recreational marijuana sales.

**New Business:**

1) The Committee discussed the certificate of survey as well as the fees for the floodplain agreement. Page Dringman would be the floodplain administrator representing the City. Permit costs would be $200 and Page would help homeowners fill out the necessary paperwork. Karen would be working on the details of the contract before it would be presented for the Council to review and sign.

2) Discussion took place regarding how to set up the subdivision section of the ordinance book. Currently there is no assigned title for the subdivisions ordinances. Page would also help the City sort out issues with subdivision regulations. Karen stated that she would draw up the document for the Council to review. The subdivision ordinance would be drafted with sections relating to permits, interlocal agreements, etc…

Discussion took place regarding past properties and how they were handled (ie Hayden subdivision situation).

Discussion took place regarding concerns with inconsistencies with land surveys and inaccurate results.

Discussion took place regarding the City’s existing Floodplain Ordinance documents. The documents had been revised in 1981, 1990 and 1991. City Clerk-Treasurer Lara Brisco would be researching the minutes of 1990 and 1991 meetings for more information. The Floodplain documents referred to an “Appendix A” but gave no further information.

Discussion took place regarding an email in 2018 from Traci Sear at the DNRC and previous Clerk-Treasurer Kathie Newland regarding the Floodplain documents.

Discussion took place regarding the DNRC website resources for examples of a strong Floodplain Ordinance. Karen stated that Traci Sear should be contacted to get an extensive review of the City’s currently Floodplain ordinance.

Jack stated that an inter-agency agreement should be pushed forward as the next step for the City.

Items on the next Meeting’s agenda include:  
Continued discussion of the inter-local agreement and Floodplain Ordinance documents.

Meeting adjourned at 6:53pm

Committee Members present: Allison Jones, Jack Runner

Committee Members absent: Frank Brouillette

City: Paul Otten, City Attorney Karen Hammel, Lara Brisco, Bob Schuchard

Sheriff’s Office: none

Public Present: none

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Jack Runner, Committee Member Lara Brisco, City Clerk-Treasurer