

A regular meeting of the Harlowton City Council, held July 28, 2020 opened at 7:00 pm with the Pledge of Allegiance. Minutes of the July 14, 2020 council meeting were approved as written.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

Mayor Otten updated the council on Biegel's Bar ownership transfer. Steve Olson has submitted an email to Karen Hammel listing conditions he wants included in the ownership transfer. Karen has advised Paul with her recommendations. She will draft a response to Steve for Paul's review and it will be sent to Steve. Karen suggested a structural engineer inspect the basement/foundation of the Toggery (which is to the south of Biegel's Bar) and the city hall basement/foundation (which is to the north of Biegel's Bar) to verify any existing notable conditions before any work would commence on the removal of Biegel's Bar if the project is to progress to that stage. Council consensus was for Paul to obtain a quote for such services to see what the cost to the city would be.

Paul reported that the Tucker Town Sewer District meeting that was held on July 21, 2020 at the library was attended by Wheatland County Commissioner Adam Jones as well as multiple involved citizens. Minutes of the meeting were taken by Debbie Davis. Rob Elwood and Paul Otten will attend the August 5, 2020 Wheatland county Commissioners meeting to further the discussions.

COMMITTEE REPORTS

Jack Runner reported that the library has had a successful summer reading program with many youth participating in the program. Jack asked if there were pictures from Sprague Roofing regarding any substrate roof issues. Kathie said she would get Jack the contact information for Sprague Roofing so Jack could contact them directly with questions. Rob Elwood (who won the bid for the solar panels that were on the library roof) commented that when he removed the panels, he noted that at least one of the brackets was no longer attached properly to the roof and likely could have caused some water leaking damage.

Rob Elwood reported that the ordinance committee did not meet this week due to the public hearing being scheduled at the same time. Rob noted that he had spoken with Jeff Sell regarding the fence in front of the property on 2nd Street NE. A see through powder coated "pig panel" type fence will be installed as to not limit visibility at the corner. In addition the fence has been moved back from the street. The water curb stop that was damaged by the property owner has not yet been fixed.

Ron Teig reported for the wetlands rail trail committee. Grass regrowth is at about 80% where construction happened in the past. Excessive knapweed and spurge has been reported on the site as well.

Bob reported nothing new for the tree board committee.

Charley Bennett reported that the cement for the pool handicapped parking spot was poured today. After the pool is closed for the season they will make plans for the rest of the improvements and repairs that need to be done. The new pool vacuum has been received and is working well. With the water slide in operation, cold water is being added to the pool, which is causing some issues with the water levels, boiler and chemical balancing. Frank Brouillette addressed a concern that had been brought to his attention regarding an after-hours party that may have involved alcohol that was held at the pool. Charley stated that he had met with the pool manager and all pool employees to discuss the situation. Charley also commented that they will be installing security cameras for surveillance at the pool. Rob Elwood commented that as the pool manager was involved in the party a write-up needed to be done to include in her personnel file. Charley stated he would look into the situation more. Frank asked for a report on the situation from Charley at the next meeting.

NEW BUSINESS

Resolution 2020-10 A RESOLUTION ACCEPTING THE FINDINGS OF THE ENVIRONMENTAL ASSESSMENT AND DETERMINING THAT AN ENVIRONMENTAL IMPACT STATEMENT IS NOT NECESSARY FOR THE WATER SYSTEM IMPROVEMENTS was reviewed. Ron Teig made the motion to approve resolution 2020-10 as written. There were no questions or comments. Charley Bennett seconded the motion. Motion passed unanimously.

Resolution 2020-11 TO AUTHORIZE SUBMISSION OF A TSEP APPLICATION was reviewed. Charley Bennett made the motion to approve resolution 2020-11 as written. There were no questions or comments. Jim Kalitowski seconded the motion. Motion passed unanimously.

Resolution 2020-12 A RESOLUTION TO AUTHORIZE SUBMISSION OF DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION RENEWABLE RESOURCE (DNRC-RRGL) GRANT APPLICATION was reviewed. Ron Teig made the motion to approve resolution 2020-12 as written. There were no questions or comments. Rob Elwood seconded the motion. Motion passed unanimously.

Resolution 2020-13 TO ADOPT THE FINAL PRELIMINARY ENGINEERING REPORT AND ACCEPT THE RECOMMENDED FUNDING SCENARIO FOR WATER SYSTEM IMPROVEMENTS was reviewed. Rob Elwood made the motion to approve resolution 2020-13 as written. There were no questions or comments. Ron Teig seconded the motion. Motion passed unanimously.

Resolution 2020-14 A RESOLUTION REQUESTING DISTRIBUTION OF BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS was reviewed. Jack Runner made the motion to approve resolution 2020-14 as written. Jim Kalitowski asked if there was curb and gutter included in the D Ave project. Bob replied there was not. Jim Kalitowski seconded the motion. Motion passed unanimously.

PUBLIC WORKS DIRECTOR REPORT

Bob Schuchard reported that the employee previously out on work comp had been fully released back to work. The water leak at the park has been fixed. The clutch in the mower has been fixed. DEQ was here to do well inspections, which passed; however, during the visit they noted there

was no check valve at the swimming pool to prevent back flow issues. The inspector noted that the pool should be shut down immediately until that could be fixed. Bob ordered the check valve and will get it installed at the pool as soon as possible to avoid shut down. Bob reported that the city currently uses DCP to provide gas chlorine for water treatment. They have informed Bob that their availability of supply may become limited and it is shipped out of Denver which may cause delays. Bob has found another supplier for gas chlorine in case the situation arises. Ron Teig asked if the city was in a contract with DCP for this product. Kathie did not recall any sort of signed contract with them. Bob reported that the phase 4 water project is on schedule. Bob reported that the contract with MET for SCADA system maintenance has not been executed as MET mis-quoted and forgot to include the cost for the portion that would deal with the antennas for the system. Their new quote was for approximately \$12,000. Bob will continue to research the situation.

MAYOR REPORT

Paul informed the council that three applicants for city clerk treasurer will be interviewed on Wednesday July 29, 2020. Rob Elwood, Frank Brouillette, Paul Otten and Kathie Newland will conduct the interviews.

Charley Bennett asked if the Callant CRUT funds (received \$12,500) could be council restricted to use on the Black Mountain Software that allows for ACH payments. Kathie explained that currently BMS is offering that software for free; however, each year that the city uses that program, BMS charges maintenance fees for it. Rob asked Kathie to find out what those fees would be and rather than council restricted the Callant CRUT funds for that purpose, try to work it into the 2021 budget.

ITEMS FOR NEXT MEETING

The next council meeting will be August 11, 2020 at 7:00pm at the Harlowton City Hall. Charley Bennett will report on the above mentioned pool incident.

CLAIMS

Frank Brouillette made the motion to pay claims, checks #22587-22606, from July 11, 2020 through July 21, 2020. There were no other questions or comments. Ron Teig seconded the motion. Motion passed unanimously.

Meeting adjourned at 7:55 pm.

Council Members Present: Charley Bennett, Frank Brouillette, Rob Elwood, Jim Kalitowski, Jack Runner, Ron Teig

Employees Present: Bob Schuchard

Paul Otten, Mayor

Kathie Newland, Clerk