

Harlowton City Ordinance Committee Minutes
February 25, 2020
Harlowton City Hall
6:00pm

Rob Elwood called the meeting to order at 6:02 pm. Minutes of the February 11, 2020 ordinance committee meetings were approved as written.

There was no public comment.

Kathie informed the committee that she had not yet been able to draft the additional language the committee requested for section 2.14 from the city's active code 7.04.000.

Review of the draft rules and regulations governing utility services commenced at section 8 with the following changes, deletions, or additions noted:

8.2: change "1,000 gallons" to "by the gallon" in paragraph 2 and 3

8.4: Discussion regarding the use of "volume" wastewater took place. It was determined that volume would be left in the document. Paragraph 2 "commercial and public school" changed to "all". Paragraph 3: wording to clarify the six month average that the city uses will replace the wording in paragraph 3 to also include who gets billed on this averaging system. Kathie is to research the BMS billing system to see if only select customers can be picked to get sewer averaging applied. Suggestions to the wording would be to add "unless determined otherwise by the utility".

8.6: the sentence referring to reestablishment of service during normal or outside normal hours will be removed.

8.8: paragraph 2 strike sentence "The city may choose, when it is so deemed to be in the City's best interest...". Paragraph 3 strike from "Any leftover portion of the fee will be retained..." through to end of paragraph.

8.9.5: Kathie is to make sure the section reference to 10.12 doesn't change when further review of the rules is done.

8.9.9: whole subsection to be removed

8.10: whole section to be removed

Continuity of numbering is to be maintained after removal of sections and subsections.

8.12: "shall" to be replaced with "may". Discussion regarding the city not currently charging late payment interest charges took place. Kathie explained that the billing program is capable of handling late charges and interest fees if the city should ever choose to do so.

8.13: Discussion regarding the city charging customers a "door hanger" fee took place. The wording added will state "may" charge and the charge for such will be included in the fee schedule (appendix A) when updated. Kathie will look for other city's examples of wording for this charge.

No further review took place.

Next ordinance committee meeting will be March 10, 2020 at 6:00pm at the Harlowton City Hall. The committee will continue to review the rules and regulations governing utility services starting at section 9.

Meeting adjourned at 6:56 pm.

Committee members Present: Rob Elwood, Frank Brouillette

City: Paul Otten, Kathie Newland, Ian Reed, Bob Schuchard

Sheriff's Office:

Public Present: Tina Peterson

Other Council Present: Jack Runner

Rob Elwood, Committee Chair

Kathie Newland, City Clerk-Treasurer