

Harlowton City Ordinance Committee Minutes
January 14, 2020
Harlowton City Hall
6:00pm

Rob Elwood called the meeting to order at 6:02 pm. Minutes of the December 10, 2019 ordinance committee meeting were approved as written.

There was no public comment.

Sections 1 and 2 of the draft rules and regulations governing utility services was reviewed.

Changes noted:

Section 1:

All references to Big Timber and Sweet Grass County are to be changed to Harlowton and Wheatland County.

1.1.23 brewery is to be added to list of examples

Section 2:

Kathie noted that the city should have an official copy of the Uniform Plumbing Code as referenced in 2.1.

2.6, Water or Sewer committee will be replaced with city council.

Discussion on the cost of certified and return receipt mail was held. Certified mail will remain the official manner for notifications.

2.7, “and abuts on any street, alley, or right-of-way in which there is situated municipal water supply system facilities or municipal wastewater system facilities” is to be struck. “Unless granted a variance” is to be added to the end of the paragraph.

2.8, “reasonable” is to be replaced with “reasonable and mutually agreeable”. “and use of wastewater” is to be added to the end of the sentence “...said party relative to the consumption of water”.

2.9, discussion regarding setting up a permit process for connection, extension, overuse was discussed. Ian felt an actual permit process would clarify and streamline what is currently being done. Ian and Kathie will discuss the process.

2.11, replace semi-annual test results with annual test results. Discussion regarding *may* and *shall* for this section was had. This section references *may* which indicates it is optional. *May* will remain in this section.

2.14, “at customer’s expense.” will be removed.

No further review took place.

Next ordinance committee meeting will be January 28, 2020 at 6:00pm at the Harlowton City Hall. Sections 3-6 will be discussed.

Kathie brought it to the committee’s attention that the current wastewater/lagoon project received notice from the DEQ that they are expecting some changes to the city’s wastewater ordinances (letter attached-item 14).

Meeting adjourned at 7:01 pm.

Committee members Present: Rob Elwood, Frank Brouillette

City: Paul Otten, Kathie Newland, Ian Reed

Sheriff's Office:

Public Present:

Other Council Present:

Rob Elwood, Committee Chair

Kathie Newland, City Clerk-Treasurer

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