

October 11, 2022  
Harlowton City Hall

A regular meeting of the Harlowton City Council was held on October 11, 2022. The meeting opened at 7:00pm with the Pledge of Allegiance.

The minutes of the September 27, 2022 Council meeting were approved as written.

The minutes of the September 27, 2022 closed session meeting were approved as written.

**PUBLIC COMMENT:** None

### **COMMITTEE REPORTS**

Council member Jack Runner stated that the library roof was leaking. Sprague would be out soon to check on it, as it was under warrantee.

The Ordinance committee did not meet this week.

Council member Charley Bennett gave a report on the pool. He had been working on removing the interior walls of the pool house. One side of the building was almost done.

Public Works Director Bob Schuchard stated that there was nothing new to report.

Council member Ron Teig stated that there was nothing new to report regarding the Wetlands Rail Trail.

### **UPDATE ON PAST AGENDA TOPICS**

Council members were asked to give updates on Decay Ordinance-related complaints from the community. Frank stated that he needed to reach out on Facebook to the new owners of the property.

Paul stated that a structural engineer, Jim Bowers, would be in town next week to look over the wall joining the Senior Center and Joe Brouillette's properties.

Discussion took place regarding the library basement leaks and damages. Jack stated that Dean Sorensen had looked at the area but had not given a response as to what he suggested be done.

### **NEW BUSINESS**

- 1) BARSAA Resolution 2022-11 was presented for the Council to approve by City Clerk-Treasurer Lara Brisco. The resolution would be needed in order to request funds for the 2023 disbursement. The City would be using those funds combined with the previous year's funds to do a larger street paving project. The City would be eligible for \$34,168.96. Ron made a motion to pass Resolution 2022-11. Jack seconded the motion. The motion passed unanimously.
- 2) Harry Klock was not able to attend the Council meeting to discuss his land.

- 3) The Council was presented with Roundup's curfew ordinance for reference regarding a good example to follow. Frank explained that he had been contacted by the child probation officer regarding a case of minors out late. The officer stated that the City's ordinance regarding curfew could not be enforced because of State law. He could assign community service but not a fine. Frank stated that when the Ordinance committee meets again, they will address and update the current minor curfew ordinance to be compliant with the State.
- 4) This year's election day would fall on a council meeting date. Paul asked if the Council would agree to move that week's council meeting to Monday, 11/7/22. Ron made a motion to move the meeting to Monday. Jack seconded the motion. The motion passed unanimously.
- 5) City Clerk-Treasurer Lara Brisco stated that the Auditor had come to visit and mentioned that some of the City's funds in the bank could possibly be at risk. The FDIC insures \$250,000 and the bank covers a pledged security towards 50% of the remaining money. The Auditor suggested that the City utilize the STIP program through the State. The money would be invested with low risk, fully covered and would only need a day's notice to be pulled out. Jack made a motion to move some of the general funds into a STIP account to cover the remaining securities. Kathleen seconded the motion. The motion passed unanimously.
- 6) The Council was presented a letter from Boyd Burrough's legal representation. City Attorney Brent Brooks stated that he would like to table this until the 10/25/22 meeting. It would be discussed during a closed session at the end of the 10/25/22 meeting. He stated that he was still gathering information and would like to meet with former City Attorney Karen Hammel, Paul and Lara next week. Brent also stated that the 10/30/22 deadline would need to be flexible.

#### **PUBLIC WORKS DIRECTOR REPORT**

Bob gave his report. The lift station was having issues. The pipe vac was done, but should be done every 6 months due to the clogging issues. Bob stated that the company clearing the pipe mentioned that grease/oil (possibly being poured down the drain at restaurants) could possibly be causing it. Even the pressure washer couldn't break up the clog. The company suggested talking to the restaurants about it.

The tanks were cleaned and the redesigning of floats would be done to see better. Also purchasing a grinder might be possible. Lara stated that ARPA funds could be used for this.

Bob stated that there was a water break over the weekend which took 14 hours to fix.

Ron had shown Bob a dump truck for sale in Redding California. It was mid-2000s and did not require a CDL. Frank asked about the local auction coming up. Bob stated that those trucks had too high mileage and were old and run down. Paul stated that Bob should nail down the truck in Redding now. Discussion took place regarding the delivery method. Shipping could be a couple thousand dollars. Ron offered to drive it up. Lara stated that she would look into reinstating the financing plan that had expired a few months ago.

Bob stated that new employee, Chip, would start work the following day.

#### **REPORT OF THE CLERK-TREASURER**

Lara stated that the Auditor had been in town and left a lot to be done to prepare for closing the FY 21 Audit report.

### **MAYORS REPORT**

Mayor Paul Otten gave a report. The DEQ had sent a letter regarding a program to help residents replace lead water lines in their homes. Twenty-eight million dollars had been set aside by the State for this project. Paul stated that a licensed plumber must do the work. Discussion took place regarding Phase 5 of the water project. Bob stated that around 15 lead lines had already been discovered. Paul Kroeger, project inspector, confirmed this number's approximation. Discussion took place regarding the best way to handle replacing the lines.

### **ITEMS FOR NEXT MEETING**

The next council meeting will be October 25, 2022 at 7:00pm.

### **CLAIMS**

Frank made a motion to pass the claims from 19660 through 19689. Kathleen seconded the motion. The motion passed unanimously.

The meeting was adjourned at 7:48PM

Council Members Present: Ron Teig, Charley Bennett, Jack Runner, Frank Brouillette, Kathleen Schreiber

Council Members Absent: Allison Jones

City Office: Mayor Paul Otten, City Clerk-Treasurer Lara Brisco, Public Works Director Bob Schuchard, City Attorney Brent Brooks

Public Present: Boyd Burroughs, Ruth Roelfs, Julie Berg, Paul Kroeger

---

Paul Otten, Mayor

---

Lara Brisco, Clerk-Treasurer