

Harlowton City Ordinance Committee Minutes
January 28, 2020
Harlowton City Hall
6:00pm

Rob Elwood called the meeting to order at 6:02 pm. Minutes of the January 14, 2020 ordinance committee meeting will be reviewed at next meeting when Frank is available.

There was no public comment.

Sections 3 through 7.4 of the draft rules and regulations governing utility services were reviewed.

Changes noted:

Section 3:

3.3 – strike in last sentence “...unless a Utility Billing Agreement has been signed by the property owners.”, as utility accounts will not be allowed to be placed in tenants names.

3.4- Kathie noted that there will be multiple areas to review regarding adding fees to a schedule.

3.5.1-should have and/or

3.6-discussion regarding allowing anyone to change a mailing address was held. Rob mentioned that the new MT Real ID process requires a form of ID that lists a physical address. Kathie noted that the account name stays in the owner’s name but they often allow address changes to be made over the phone.

3.7-a paragraph defining sever versus discontinuation of services will be drafted up

3.8.3.1-will be moved to 3.8.1.5 (without notice)

3.8.3.2 - will be renumbered to 3.8.3.1. Rob suggested a search be done to see if the original 3.8.3.1 is referenced anywhere else in the document.

Section 4: no changes noted

Section 5: Kathie noted that the city currently does not require deposits for service accounts. As the term “may” is used throughout it will be left in the rules and regulations.

Section 6:

6.2-strike whole subsection

6.5-strike whole subsection

Section 7:

7.1-quarterly will be replaced with monthly.

7.2-bills are due on the 15th of each month, become delinquent 45 days from due date.

Strike “Clerk” from next sentence. Change service discontinued within 5 days from notice via door hanger. Strike last sentence of second paragraph (If any such delinquent customer...)

No further review took place.

Next ordinance committee meeting will be February 11, 2020 at 6:00pm at the Harlowton City Hall. The committee will continue to review sections.

Meeting adjourned at 6:52 pm.

Committee members Present: Rob Elwood
Committee members Absent: Frank Brouillette
City: Paul Otten, Kathie Newland, Ian Reed, Jack Runner
Sheriff's Office:
Public Present:
Other Council Present:

Rob Elwood, Committee Chair

Kathie Newland, City Clerk-Treasurer

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